

# Student Name

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## **BS, Communication (20XX)**

Northwestern University, Evanston, IL

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## QUALIFICATIONS SUMMARY

**Film and Television Production/Screenwriting:** Experienced in a wide range of film and video projects from their inception to completion. Ability to efficiently organize and coordinate shoots. Knowledge and experience using a variety of production equipment. Experience with script analysis and skilled at writing and editing scenes, treatments, and scripts. Proficient in film and sound editing.

**Technical Proficiencies:** Adobe Premiere Pro, celtx Scriptwriting software, MS Office, Canon C100 Mark cameras, GoPro Hero 4 camera

**Additional Strengths:** Enthusiastic and creative. Values collaboration. Demonstrated ability to meet deadlines and objectives. Possess necessary organizational and communication talents to successfully complete projects. Support fellow production crew members to encourage cohesiveness. Establish and maintain strong working relationships with production crew and all actors.

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## SELECTED PROJECTS

### **Director/ Producer**

"Film A" – 16mm Short Film

"Film B" – Short Claymation

### **Director of Photography / Editor**

"Film C" – 16mm Short Film

"Film D" – HD Short Documentary

### **Writer/ Director**

"Film E" – Short P.S.A

### **Producer**

"Film F" – HD short documentary

"Film G" – HD Short Film

### **Technical Director**

"Film H" – Short Video

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## EXPERIENCE HIGHLIGHTS

### **Film and Production**

Northwestern, Department of Radio/Television/Film, Evanston, IL (20XX-20XX)

- Casted, directed, and co-produced film and video projects. Planned, organized, and budgeted film shoots. Provided input for final picture and sound edit.
- Assisted in the writing/rewriting of scenes, treatments, and portions of scripts. Located and secured approval for scene locations and coordinated communication with cast/technical crew.

### **Theatre**

Northwestern University, Department of Theatre, Evanston, IL (20XX-20XX)

- Acted in multiple mainstage productions
- Served as Assistant Director on two productions and Assistant Technical Director for a musical.

### **Other Work Experience**

- Waiter, Restaurant X (20XX – present)
- Freelance photographer, family portraits, weddings (20XX – present)

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## ACTIVITIES

Founding member of school's Film Club, University Theater, volunteer work X organization